

# Juanita High School PTSA 2.0.08.90

## General Meeting Minutes

October 10, 2018 - 7:00PM in the Library

### Opening

- PTSA President Meg Tally Hunt welcomed everyone and called the meeting to order.

### Principal's Report

Principal Kelly Clapp was unable to attend the meeting but she sent a written report which President Meg Tally Hunt presented on her behalf.

- Construction is on schedule and the final steel beam is going up this week.
- Administration is aware that there are lighting issues near the field house in the parking lot. They are working with the District on resolving the issue.
- The parking lot is currently being painted to clearly mark driving directions, parking spots and parking numbers.
- The school is in need of a new PA system for the field house. It will cost \$40,000 - \$50,000. The administration is working on funding and may ask for support from the PTSA.

A parent requested that the weekly bulletin be emailed to parents. Ms. Tally Hunt indicated she would share that with Ms. Clapp at their next meeting.

### TREASURER REPORT

Treasurer Annie Smith presented the financial report from July and August. There was not a lot of activity for these months. She also informed the members that the money minder balance does not match the bank statement due to several checks that have not cleared.

It is a requirement that the bank statement be opened by a non-signer PTSA member.

**Meg Tally Hunt made a motion to appoint Shannon Schill to open the bank statements. Jessica Pfundt seconded the motion and the motion passed unanimously.**

### SECRETARY REPORT

Secretary Theresa Harrington presented the draft minutes from the September 12<sup>th</sup> meeting for review. Lynette Apley made a correction. The Reflection theme for this year should read Heroes Around Me.

**Meg Tall Hunt made a motion to approve the September 12<sup>th</sup> minutes with the mentioned correction. Susan Vossler seconded the motion and the motion passed unanimously. The minutes were signed and filed.**

### BUDGET REVIEW

President Meg Tally Hunt presented the 2018-2019 PTSA Budget. She reviewed all income and expense items. Membership discussed the budget in detail.

**Annie Smith made a motion to affirm the 2018-2019 PTSA Budget. Pam McBain seconded the motion and the motion passed unanimously.**

## **BOARD REPORTS**

- **Volunteer Coordinator – Shannon Schill**

Shannon reported that she is currently recruiting volunteers for the Homecoming Dance. It is going well and it looks like there will be enough volunteers.

- **Ways and Means – Jessica Pfundt**

Jessica reported that we have met the Pass the Hat fundraising goal of \$11,000. She thanked everyone for their help with the project. She will put a thank you in the October Town Crier and remind everyone about matching donations. In November, she will be reminding people about the Fred Myer Rewards program which is an easy way to earn money for the PTSA.

- **Financial Review – Shannon Schill**

The PTSA does two financial reviews each year. One in January and one in June. The June 2018 review was completed by a committee of three. We will need to elect a Financial Review Committee at the November meeting.

- **Town Crier – Andrea Hays**

Andrea reported that she will be sending out the October Town Crier by the end of next week. All articles should be submitted to her by Monday October 15<sup>th</sup>. Principal Clapp will be submitting an article for the Town Crier as well.

- **Web Site Admin. – Theresa Harrington and Roman Kiselev**

Theresa Harrington has agreed to continue as the website administrator with the help of parent Roman Kiselev. Together they are working on improving the usability of the site. She encouraged chairs to get her needed information as soon as possible so that links can be shared in emails and the Town Crier.

- **Facebook – Tracie Wilhelm**

Tracie reported that Dawn Grant has officially stepped down and Tracie has officially taken over the JHS PTSA Facebook page. She continues to work to improve the page. It is mainly used to provide reminders to upcoming events and direct people to relevant information sources. Tracie agree to link to the JHS Weekly bulletin on the Facebook page.

- **Reflections – Lynette Apley**

Lynette reported that the due date for JHS Reflections is October 25<sup>th</sup>. She is actively advertising the program. Depending on number of entries, she may need some volunteers to help assemble the entries for submittal.

- **Teacher Grants – Pam McBain**

Pam reported that \$5,000 are available for teacher grants this year. She hopes to get applications out soon with a possible vote at the December meeting. Pam will need several volunteers to serve on the grant review committee.

- **College Outreach – Meg Tally Hunt reported for Liz Lueker**

Meg Tally Hunt reported that a speaker has been scheduled for the November PTSA meeting to speak on the college application process.

- **Rebel Care – Susan Vossler**

Susan reported that she is working with the counseling office to find out what needs they see for the Rebel Care and Invest Ed funding. So far this year, the Rebel Care committee has supplied some snacks to the counseling office.

- **Sustainable Committee– Meg Tally Hunt**

Meg Tally Hunt reported that the Executive Committee has officially approved the creation of a Sustainability Committee. Susan Vossler has agreed to chair the committee. Susan reported that there is a meeting on October 16<sup>th</sup> with representatives from other schools sustainability committees.

**Finn Hill Report – Jean Williams**

Jean reported on the happenings at Finn Hill. The first band concert will be on Tuesday October 30<sup>th</sup> at 7:00PM. Quest parent information night was October 8<sup>th</sup> at 6PM. Hearing and Vision screening for 7<sup>th</sup> grade is Thursday, 10/18. The first school dance of the year will be Friday, October 26<sup>th</sup> at 6:00PM and the model air plane club meets at 10/15 at noon.

**New Business**

Legislative Assembly – The PTSA legislative assemble is scheduled for October 20<sup>th</sup>. We do not have a representative to attend. A report from the assembly will be shared next meeting.

**Closing**

Meg thanked everyone for attending. The meeting adjourned at 9:00PM

Respectfully Submitted, Theresa Harrington, Secretary

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Signature

**ACTION ITEMS FROM OCTOBER 10th MEETING**

|  | <b>Task</b>   | <b>Assigned</b>   | <b>Progress</b> |
|--|---|-------------------|-----------------|
|  | Look into transitional campus needs (i.e. signage)                | Meg/Kelly         |                 |
|  | Continue discussions on improving communications                  | Board             |                 |
|  | Check in with Senior Celebration Committee                        | Meg/Susan/Theresa |                 |
|  | Develop Password/EMAIL Policy for PTSA and Add to standing rules. | Theresa           |                 |